



VENTURA COUNTY LAW LIBRARY

ANNUAL REPORT

JUNE 30, 2024

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BOARD OF TRUSTEES

CLAUDIA Y. BAUTISTA, President July 2023 to December 2023, member January 2024 to June 2024, representing the Ventura County Bar Association.

JULIET BUFF, member January 2024 to June 2024, alternate for JUDGE HENRY J. WALSH, representing the Ventura County Superior Court.

GLENN CAMPBELL, Vice-President July 2023 to December 2023, President January 2024 to June 2024, alternate for JUDGE CATHERINE VOELKER, representing the Ventura County Superior Court.

JUDGE MAUREEN HOUSKA, member July 2023, to June 2024, representing the Ventura Superior Court.

TIFFANY NORTH, member July 2023 to December 2023, Vice-President January 2024 to June 2024, representing the Chair of the Ventura County Board of Supervisors.

AMBER RODRIGUEZ, member July 2023 to December 2023, resigned December 2023, alternate for JUDGE HENRY J. WALSH, representing the Ventura County Superior Court.

VINCENTE E. WOODWARD, member July 2023 to June 2024, alternate for JUDGE BRUCE YOUNG, representing the Ventura County Superior Court.

* * * * *

KATIE DROW, Director, Law Librarian, and Secretary to the Board of Trustees.

DIRECTOR'S REVIEW

STATUS OF THE FUND

The total cost of operating the library increased by 13.5% from the previous fiscal year. Total revenue decreased by 19.2%. Although we still feel the effects of lowered filing fee revenue from an expansion of the eligibility for the filing fee waiver, the library offsets that decrease in revenue with considerable funding through the State (\$35,875.82) and our new Passport Services (\$171,050.99).

The fund balance for the library at the end of the fiscal year 2023-24 was \$1,639,214. This balance includes adjustments for short-term & long-term liabilities, the CalPERS CERBT Fund, and the Wells Fargo account.

The library maintains its own unemployment insurance reserve fund. The library does not pay into the State unemployment fund and is 100% responsible for any unemployment claims. Currently, no additional funds have been allocated to this account except for annual interest on the fund itself paid to us by the County. However, for many years in a row, the interest for this account was not actively being transferred into it. There were no payouts for unemployment claims made in FY 2023-24. Therefore, the balance of this fund at the end of the fiscal year remains \$59,772.40.

In July of 2013, the Board of Trustees approved adding a note to the Financial Statements that reflects the Law Library's post-employment benefit dollars. The calculation for life expectancy was calculated as part of an assessment by North Bay Pensions dated June 30, 2023. The total projected liability at the end of 2023-24 was \$360,364.00 for the OPEB with \$142,937.00 of this liability funded through the CalPERS CERBT account. This leaves a net liability of \$217,427.00. The Unfunded Actuarial Pension Liability at the end of 2023-24 was projected at \$638,441.00 (\$620,334 for CLASSIC retirees + \$18,107 for active/future PEPRAs retirees).

FILING FEE INCOME

Income from filing fees (\$581,218.26) increased by 5.5% from the previous fiscal year. We remain cautiously optimistic that the revenue generated by filing fees is no longer in a free-fall due to potential COVID courthouse closures. However, we are still down significantly from 2008-09, when we brought in over \$900,000 in filing fee revenue.

LEGISLATION

This year, through action by the Council of California County Law Librarians, the California Budget provided funds for County Law Libraries to backfill the decade of steady and continuous decline in civil filing fee revenue due in part to the pandemic related courthouse closures and for a recent expansion to the eligibility

requirements for filing fee waivers. Ventura County Law Library's portion of the allocation was \$35,875.82. These funds were received in September of 2023.

LIBRARY SALES

The library made \$628.98, less tax, from the sale of discarded and donated books and publications.

MEETING ROOM

The library collected \$290.00 from rental of the Rare Book Room and the Processing Room. Prior to the pandemic, the Law Library normally collected about \$5,000 per year for these room rentals.

STAFFING

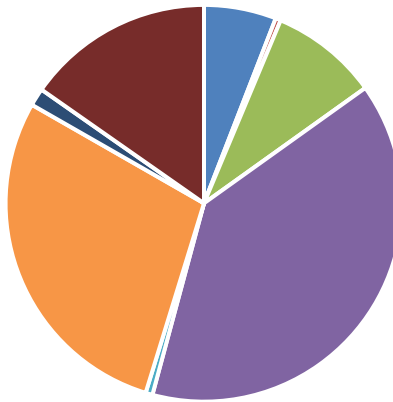
The library currently has 4 full-time positions and four part-time positions.

The library operates Monday through Friday, 8 am – 4 pm.

LEGAL AID CLINIC

In partnership with the Ventura County Bar Association (VCBA) and its 501(c)(3) Legal Aid, Inc., the legal clinic began in February of 2016. The clinic traditionally closes in July and August to accommodate volunteer vacations. For the period from September to June, the clinic normally holds 20 sessions, assists approximately 600 users, and has 260 volunteers participate. However, the legal clinic adjusted its hours of operation for the 2023-2024 fiscal year due to the Law Library's front door moving from the perimeter of the building to the interior of the Hall of Justice. For fiscal year 2023-2024, the legal clinic held 22 sessions; there were 137 volunteers and 414 users that participated in the clinic sessions.

2023-2024 Users



- Attorneys
- Paralegals
- County/Court employees
- Passports
- Students
- Others
- Email Ref Questions
- Telephone calls

Data

Attorneys	1,321
Paralegals	96
County/Court employees	1,974
Passports	8,761
Students	127
Others	6,396
E-mail Reference questions	324
<u>Telephone calls</u>	<u>3,427</u>
Total	22,426

LIBRARY USE

COLLECTION

CIRCULATION OF BOOKS AND MATERIALS	962
<hr/>	
MATERIALS USED IN THE LIBRARY	
BOOKS AND PUBLICATIONS (MAIN COLLECTION)	3,563
REFERENCE BOOKS (CIRCULATION DESK)	99
SELF-HELP BOOKS (SELF-HELP COLLECTION)	121
MICROFORMS	0
TOTAL MATERIALS USAGE	4,745
<hr/>	
HOLDS	155
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DISSOMASTER (NUMBER OF USERS)	58
<hr/>	
WEBSITE HITS	64,483

LIBRARY USERS

USING

ATTORNEYS	1,321
PARALEGALS	96
COUNTY/COURT EMPLOYEES	1,974
PASSPORTS	8,761
STUDENTS	127
OTHERS	6,396
E-MAIL REFERENCE QUESTIONS	324
TELEPHONE CALLS	3,427
<hr/>	
TOTAL	22,426

TOTAL REQUESTS FOR STAFF HELP	16,701
<hr/>	
LEGAL AID CLINIC	
NUMBER OF SESSIONS	22
NUMBER ASSISTED	414
NUMBER OF VOLUNTEERS	137

BORROWERS

TOTAL

REGULAR	984
DEPOSIT	74
TOTAL	1,058

PHOTOCOPIES MADE

25,123

TOTAL COLLECTION JUNE 30, 2024

BOOKS AND PUBLICATIONS

ACTIVE COLLECTION	69,150
RETROSPECTIVE COLLECTION	<u>4,832</u>
SUB-TOTAL	73,982
MICROFILM (HARD COPY VOLUME EQUIVALENT)	61
MICROFICHE (143,178 CARDS) HARD COPY EQUIVALENT	<u>24,001</u>
TOTAL MICROFORM	24,062
TOTAL BOOKS AND PUBLICATIONS	98,044

ELECTRONIC SUBSCRIPTIONS

ON-LINE SUBSCRIPTIONS (Databases)	7
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PERIODICALS

	5
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TITLES IN THE COLLECTION

	7,741
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LOST AND MISSING ITEMS

	11
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ITEMS VANDALIZED (Missing Pages)

	3
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DONATIONS

BOOKS	0
CASH	\$10.00

DISCARDED BOOKS AND PUBLICATIONS

BOOKS	38
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BOOKS AND PUBLICATIONS ADDED

BOOKS	243
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ANNUAL FINANCIAL STATEMENT
FISCAL YEAR 2023-2024

FUND 0200 - GENERAL TRUST FUND

CASH ON DEPOSIT WITH COUNTY TREASURER JULY 1, 2023	2,041,665.43
Total income A.P. 13, prior fiscal year	26,372.93
Total expenses A.P. 13, prior fiscal year	5,674.19

REVENUE, Received and Accrued

8911A INTEREST, FUND 0200	54,382.07
8911B INTEREST, FUND 0201	0.00
9252 STATE OTHER	35,875.82
9681A OVERDUES	568.00
9681C INTERLIBRARY LOANS	0.00
9521 COURT FEES	581,218.26
9721 COPY MACHINES	5,089.77
9790A MISC INCOME	500.36
9790B SALE OF BOOKS/EQUIP	628.98
9790C SALE OF SUPPLIES	60.00
9790D SALES TAX	53.50
9790E PASSPORTS	<u>171,050.99</u>
TOTAL REVENUE RECEIVED AND ACCRUED	849,427.75

EXPENDITURES

SALARIES AND BENEFITS	
1101 FULL-TIME	216,893.83
1102 PART-TIME	29,515.39
1121 RETIREMENT	56,852.36
1122 SOCIAL SECURITY	1,829.94
1123 MEDICARE	3,397.79
1141A GROUP INSURANCE-EMP	14,023.04
1141B GROUP INSURANCE-RET	22,626.43
1143 UNEMPLOYMENT	0.00
1165 WORKERS COMPENSATION	<u>1,270</u>
TOTAL	346,408.78
 SERVICES & SUPPLIES	
2031 TELEPHONE	2,279.52
2032 COUNTY TELECOM.	0.00
2054 JANITORIAL SUPPLIES	560.81
2055 JANITORIAL SERVICES	12,288.00
2071 GENERAL INSURANCE	7,493.00
2101 OFFICE EQUIP. MAINT.	3,175.38
2115 FACILITIES PROJ ISF	6,803.17
2116 OTHER MAINTENANCE ISF	0.00
2131 MEMBERSHIPS	720.00

2159	MISCELLANEOUS EXPENSE	239.88	
2161	OFFICE SUPPLIES	5,897.68	
2164	POSTAGE	10,745.68	
2166	PRINTING	32.96	
2167	COPYING SUPPLIES	0.00	
2168	CENTRAL STORES	16.68	
2179	MISC. OFFICE EXPENSES	6,834.00	
2199	PROF. SERVICES (NON ISF)	3,936.50	
2202	COMP. SERVICES ISD	0.00	
2206	COUNTY SPECIAL SERVICES	1,033.08	
2261	COMPUTER EQUIPMENT	3,833.78	
2262	FURNITURE	0.00	
2264	MINOR EQUIPMENT	0.00	
2271A	BOOKS & PUBLICATIONS	141,312.44	
2271B	AUDIO/VIDEO PROGRAMS	0.00	
2271C	ELECTRONIC SUBS.	46,593.00	
2273	CONFERENCE/SEMINARS	0.00	
2291	MILEAGE	0.00	
2292	AIR TRAVEL	<u>0.00</u>	
		253,795.56	
FIXED ASSETS			
4111	BUILDING IMP/ALTER	0.00	
4601	EQUIP REPLACEMENT	<u>0.00</u>	
	TOTAL	0.00	
TOTAL EXPENDITURES			(600,204.34)
			2,290,888.84
<u>4400 - DEPOSIT BORROWERS</u>			
	Balance, July 1, 2023	3,600.00	
	Deposited	0.00	
	Withdrawn	<u>0.00</u>	
	Balance, June 30, 2024	3,600.00	
DEPOSIT BORROWERS, CURRENT FISCAL YEAR NET			(0.00)
<u>CASH ON DEPOSIT WITH COUNTY TREASURER END FISCAL YEAR</u>			2,311,387.58
<u>(Cash on deposit does not include A.P. 13 accrued transactions)</u>			
Less Liabilities:			
	Contingency Fund		(27,450.00)
	Deposit Borrowers		(3,600.00)
	Wells Fargo Bank Account Balance June 30, 2024		<u>48,029.85</u>
<u>CASH RESERVE BALANCE END FISCAL YEAR</u>			2,328,367.43

FUND 0201 - UNEMPLOMENT INSURANCE RESERVE FUND

Balance, July 1, 2023	59,772.40
7990A DEPOSITS	0.00
7990B INTEREST	0.00
7990C CLAIMS	<u>0.00</u>
Balance, June 30, 2024	59,772.40

CASH ON DEPOSIT WITH THE COUNTY TREASURER END FISCAL YEAR

Fund O200	2,311,387.58
Fund O201	<u>59,772.40</u>
TOTAL CASH ON DEPOSIT WITH THE COUNTY	2,371,159.98

CASH ON HAND

Petty Cash Revolving Fund	150.00
Copy Machine Change Tubes (2 public machines)	70.85
Print Station Change Tube (1 public machine)	<u>20.55</u>
TOTAL CASH ON HAND, June 30, 2024	241.40

ACCOUNTS RECEIVABLE, JUNE 30, 2024

Overdue Fines and Other Charges	715.00
TOTAL ACCOUNTS RECEIVABLE, June 30, 2024	715.00

GASB 67 & 68 REPORTING REQUIREMENT

Miscellaneous Plan 0671 / California Public Employees' Retirement System

The Ventura County Law Library is a miscellaneous public agency member of the California Public Employees' Retirement system. The library participates in an employer/employee shared costs 2% @ 60 program for employees hired before January 1, 2013 or those hired after that with prior CalPERS service credit (CLASSIC). For employees hired after January 1, 2013 (PEPRA), the plan rate is 2% at 62. Effective June 30, 2003 the library was moved to a mandated risk pool of public agencies. The employer contribution rates for fiscal year 2023-24 ending June 30, 2024 were 10.1% for CLASSIC and 7.68% for PEPRA employees. A total of \$16,657.36 calculated on an annual gross payroll of \$216,893.83 was submitted to the CalPERS retirement fund pursuant to the employer contribution requirement. Employee contributions (7.75% for PEPRA employees) were withheld from employee wages and forwarded to CalPERS.

In addition, the library is required to pay our plan share of the pool's unfunded liability. For 2023-24, the library paid \$0.00 for PEPRA employees and \$40,195.00 for CLASSIC employees.

Based on the June 30,2023 actuarial study by CalPERS, the Library's unfunded liability is as follows:

PEPRA	\$18,107.00	88.9% Funded ratio
CLASSIC	<u>\$620,334.00</u>	63.2% Funded ratio
Total Pension unfunded liability	\$638,441.00	

A complete actuarial report prepared by CalPERS in compliance with GASB Statement No. 75 is available for review at the Law Library.

GASB 75 REPORTING REQUIREMENT

The Ventura County Law Library offers a post-employment retirement benefit (OPEB) to vested CalPERS employees who retire from the Law Library. This benefit is a contribution to a valid CalPERS health plan equal to the amount given to current employees plus payment of administrative costs. The current amount is \$410.00 per month. As of 6/30/24, four retirees receive this benefit. The Library has also set up an OPEB trust fund with CalPERS to help cover the future benefit liability.

A 2024 actuarial report based on the 2022-23 fiscal year ending June 30, 2023 shows the total OPEB Liability:

Total OPEB Liability:	\$360,364.00
Fiduciary Net Position (CERBT):	\$142,937.00

Net OPEB Liability	\$217,427.00

I, Katie Drow, Secretary to the Board of Trustees of the Ventura County Law Library, County of Ventura, State of California, do hereby certify that I have prepared the foregoing financial report from receipt and disbursement amounts supplied by the records of the Law Library and the Ventura County Auditor, and said report, to the best of my knowledge, is a full and correct report on the transactions in the Law Library Trust Funds during the 2023-2024 fiscal year.

Dated this 21st day of August, 2024

Katie Drow, Director and
Secretary to the Board of
Trustees

**RECONCILIATION OF INCOME AND EXPENDITURES WITH
AMOUNTS BUDGETED**

July 1, 2023 to June 30, 2024

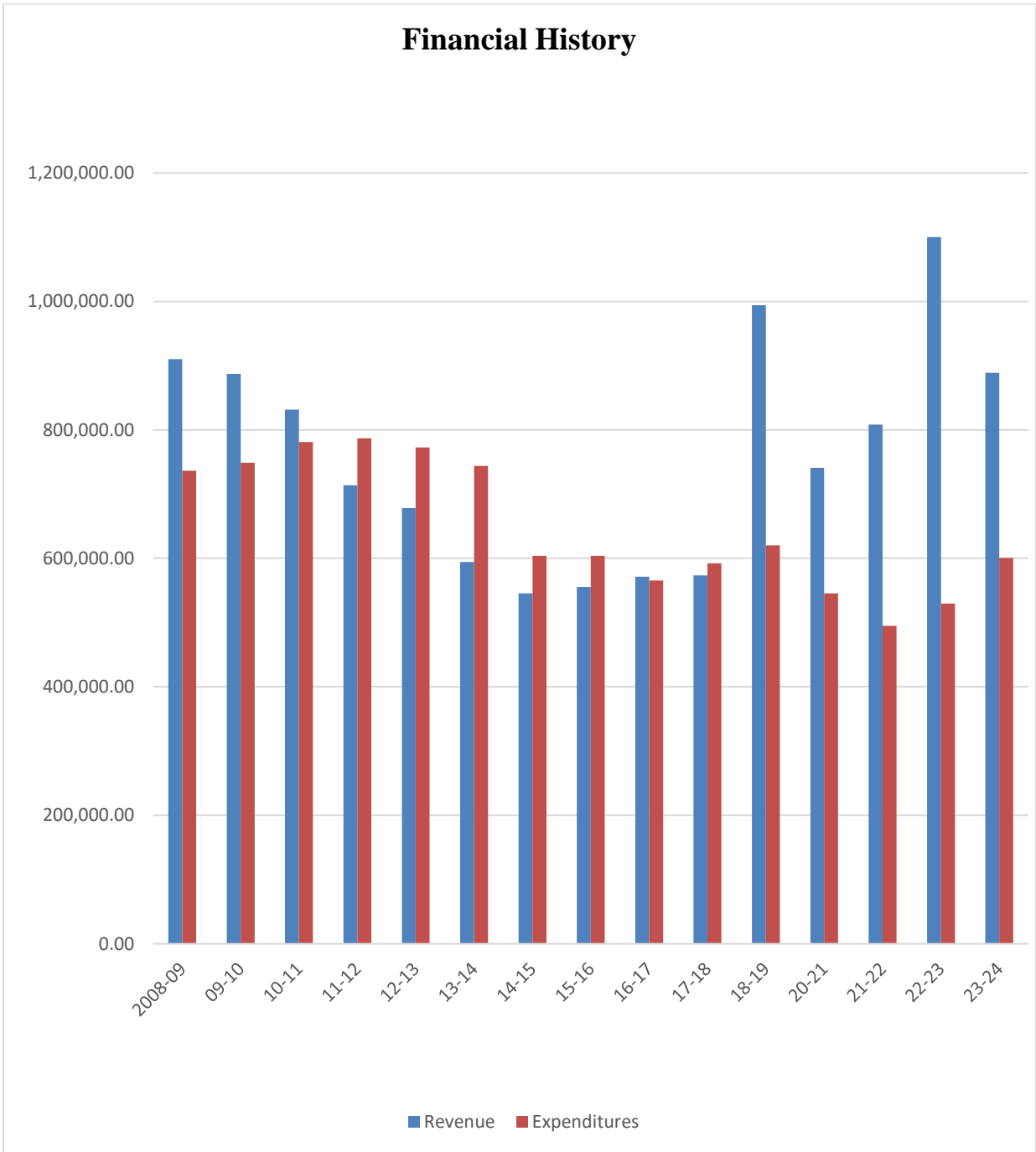
<u>REVENUE</u>	<u>BUDGET EST.</u>	<u>RECEIVED</u>
8911A Interest, 7335	40,000.00	93,738.67
8911B Interest, 7340	0.00	0.00
9252 State Other	0.00	35,875.82
9681A Overdues	1,000.00	568.00
9681C Interlibrary Loans	0.00	0.00
9521 Court Fees	540,000.00	581,218.26
9721 Copy Charges	2,500.00	5,089.77
9790A Miscellaneous Income	0.00	500.36
9790B Sale/Books & Publications	0.00	628.98
9790C Sale of Supplies	0.00	60.00
9790D Sales Tax	0.00	53.50
9790E Passports	<u>0.00</u>	<u>171,050.99</u>
TOTAL REVENUE RECEIVED AND ACCRUED	583,500.00	888,784.35

<u>DISBURSEMENTS AND ACCRUED EXPENSES</u>	<u>BUDGET EST.</u>	<u>EXPENDED</u>
SALARIES AND EMPLOYEE BENEFITS		
1101 Full-time	265,000.00	216,893.83
1102 Part-time	41,600.00	29,515.39
1121 Retirement	65,250.00	56,852.36
1122 Social Security	2,700.00	1,829.94
1123 Medicare	4,500.00	3,397.79
1141A Group Insurance - Employees	22,000.00	14,023.04
1141B Group Insurance - Retirees	31,500.00	22,626.43
1143 Unemployment Insurance	0.00	0.00
1165 Workers Compensation Insurance	<u>1,300.00</u>	<u>1,270.00</u>
TOTAL SALARIES AND EMPLOYEE BENEFITS	433,850.00	346,408.78

SERVICES AND SUPPLIES		
2031 TELEPHONE	4,000.00	2,279.52
2032 COUNTY TELECOM.	500.00	0.00
2054 JANITORIAL SUPPLIES	2,500.00	560.81
2055 JANITORIAL SERVICES	13,000.00	12,288.00
2071 GENERAL INSURANCE	14,550.00	7,493.00
2101 OFFICE EQUIP. MAINT.	4,000.00	3,175.38
2115 FACILITIES PROJ ISF	5,500.00	6,803.17
2116 OTHER MAINTENANCE ISF	3,000.00	0.00
2131 MEMBERSHIPS	1,000.00	720.00
2159 MISC. EXPENSE	3,000.00	239.88
2161 OFFICE SUPPLIES	7,500.00	5,897.68
2164 POSTAGE	9,400.00	10,814.20

2166	PRINTING	500.00	32.96
2167	COPYING SUPPLIES	1,000.00	0.00
2168	CENTRAL STORES	300.00	16.68
2179	MISC. OFFICE EXPENSES	7,000.00	6,834.00
2199	PROF. SERVICES (NON ISF)	5,000.00	3,936.50
2202	COMP. SERVICES ISD	500.00	490.00
2206	COUNTY SPECIAL SERVICES	3,000.00	1,033.08
2261	COMPUTER EQUIPMENT	5,000.00	3,833.78
2262	FURNITURE	2,000.00	0.00
2264	MINOR EQUIPMENT	2,000.00	0.00
2271A	BOOKS & PUBLICATIONS	200,000.00	141,312.54
2271B	AUDIO/VIDEO PROGRAMS	200.00	0.00
2271C	ELECTRONIC SUBS.	55,000.00	46,593.00
2273	CONFERENCE/SEMINARS	200.00	0.00
2291	MILEAGE	300.00	0.00
2292	AIR TRAVEL	500.00	0.00
TOTAL SERVICES AND SUPPLIES		350,450.00	254,354.18
FIXED ASSETS		BUDGET EST.	EXPENDED
4111	BUILDING IMP/ALTER	2,500.00	0.00
4601	EQUIP REPLACEMENT	20,000.00	0.00
TOTAL FIXED ASSETS		22,500.00	0.00
6101 CONTINGENCY FUND (2196)		100,000.00	0.00
TOTAL DISBURSEMENTS AND ACCRUED EXPENSES		806,800.00	600,762.96

Financial History



2023-2024 Data

Revenue	\$888,784.35
Expenditures	\$600,762.96

STATEMENT OF PETTY CASH

JUNE 30, 2024

BALANCE ON HAND, JULY 1, 2023		\$150.00
DISBURSEMENTS	\$ 0.00	
REIMBURSEMENTS (CASH RECEIVED)	\$ 0.00	
BALANCE ON HAND, JUNE 30, 2024		\$150.00

The petty cash revolving fund is used for small purchases, to make change for overdue fines, the copy machines and other cash transactions, and to record money that is found in the library. The original amount to establish this fund was withdrawn from account 2343A - OFFICE SUPPLIES/EXPENSE.

COMPARISON OF ANNUAL INCOME AND EXPENDITURES

F/Y ENDIN G 6/30	TOTAL INCOME	TOTAL EXPENSE S	FIXED ASSET RESERVE (CONT)	POST-RET. LIABILITY and PENSION LIABILITY	TOTAL CASH ON DEPOSIT FUND 0200	TOTAL CASH ON DEPOSIT FUND 0201	TOTAL CASH WELLS FARGO	TOTAL CASH CERBT
1989	367,754	371,067	45,400		125,026	24,574		
1990	377,144	404,043	19,850		109,177	28,233		
1991	611,686	426,943	100,000		295,702	32,184		
1992	637,006	525,636	154,400		406,322	34,323		
1993	636,924	534,179	197,800		507,117	36,159		
1994	609,347	639,975	109,816		477,089	37,519		
1995	619,352	603,975	38,423		494,078	38,766		
1996	647,690	642,981	84,300		500,987	41,344		
1997	680,247	563,738	100,000		618,422	43,630		
1998	682,315	603,585	88,500		653,664	46,435		
1999	640,038	639,397	100,000		665,023	49,011		
2000	630,951	656,393	93,600		642,658	51,282		
2001	641,093	612,360	100,000		674,971	54,438		
2002	679,861	557,766	93,969		815,066	56,866		
2003	646,275	604,707	100,000		862,934	58,450		
2004	613,091	602,471	100,000		873,335	59,470		
2005	574,166	656,384	100,000		788,687	60,616		
2006	573,868	623,756	90,470		739,099	62,458		
2007	691,362	634,168	100,000		796,342	65,231		
2008	797,908	701,610	100,000		892,393	68,393		
2009	909,973	736,450	100,000		1,065,764	70,127		
2010	886,826	748,979	100,000		1,204,611	62,709		
2011	831,395	781,027	100,000		1,159,309	63,299	47,970	
2012	713,849	787,083	100,000		1,085,819	63,299	48,027	
2013	678,320	772,833	100,000		994,921	63,839	48,027	
2014	595,144	744,022	100,000	(568,752)	894,069	63,839	48,027	
2015	545,650	603,984	100,000	(439,451)	735,935	60,860	47,946	100,000
2016	555,304	604,034	60,000	(339,451)	686,847	60,860	47,481	103,078
2017	571,518	565,592	100,000	(321,233)	692,573	59,772	47,419	110,478
2018	573,256	592,206	100,000	(776,931)	675,280	59,772	48,341	117,239
2019	993,987	620,022	100,000	(682,784)	1,053,752	59,772	48,094	125,426
2020	579,353	644,155	52,208	(675,348)	675,280	59,772	25,221	132,157
2021	741,091	545,444	100,000	(742,867)	870,927	59,772	49,219	158,059
2022	810,909	498,556	100,000	(745,150)	831,534	59,772	49,321	138,115
2023	1,100,142	529,542	100,000	(746,247)	1,403,507	59,772	48,023	142,968
2024	888,784	600,763	27,450	(882,889)	1,639,214	59,772	48,341	154,627

FILING FEE INCOME

F/Y ENDING <u>JUNE 30</u>	<u>TOTAL FILINGS</u>	<u>TOTAL DOLLARS</u>	<u>INCREASE/ DECREASE</u>
(\$20/\$23 FILING FEE)			
1995	24,950	538,976.60	1.41%
(\$23 FILING FEE)			
1996	23,437	539,048.25	0.01%
1997	24,052	553,200.97	2.63%
1998	24,250	557,758.97	0.82%
1999	22,986	528,672.29	-5.21%
2000	22,493	517,328.34	-2.15%
(\$23/\$26 FILING FEE)			
2001	21,884	537,109.58	3.82%
(\$26 FILING FEE)			
2002	23,758	617,871.05	15.04%
2003	23,071	599,873.73	-2.91%
2004	22,058	573,503.89	-4.40%
2005	20,578	535,019.69	-6.69%
(\$26-\$29 FILING FEE)			
2006*		528,976.88	-1.12%
(\$29/\$32 FILING FEE)			
2007	NA	638,564.94	20.72%
(\$32 FILING FEE)			
2008	NA	743,523.50	16.44%
2009	NA	863,679.75	16.16%
2010	NA	849,349.74	-1.66%
2011	NA	799,180.55	-5.91%
2012	NA	687,429.72	-13.98%
2013	NA	655,199.18	-4.69%
2014	NA	571,711.54	-12.74%
2015	NA	522,935.21	-8.53%
2016	NA	526,246.90	0.63%
2017	NA	545,818.74	3.72%
2018	NA	548,984.92	0.58%
2019	NA	612,653.96	11.60%
2020	NA	547,911.99	-10.57%
2021	NA	532,702.00	-2.78%
2022	NA	509,715.34	-4.32%
2023	NA	549,973.05	+7.60%
2024	NA	581,218.26	+5.68%

* Represents 6 months at \$26, 4 months at \$29 and a one-time advance of \$47,791.99 from the AOC to help alleviate the loss of revenue due to the change in collection and distribution of fees legislated by the Uniform Civil Fees and Standard Fee Act of 2005.

PHOTOCOPY MACHINE REVENUE

F/Y ENDING	MACHINES		TOTAL	MAIN-	NET	
<u>JUNE 30</u>	<u>NO.</u>	<u>COST</u>	<u>REVENUE</u>	<u>TENANCE</u>	<u>SUPPLIES</u>	<u>REVENUE</u>
1995	4		32,857.00	5,942.00	10,180.00	16,735.00
1996	4	25,549.00	37,602.00	7,548.00	4,251.00	25,803.00
1997	4		32,614.00	5,250.00	122.00	27,242.00
1998	4		31,396.00	4,719.00	1,798.00	24,879.00
1999	4		25,114.00	4,719.00	2,263.00	18,132.00
2000	4		20,335.00	4,955.00	1,136.00	14,244.00
2001	4		16,712.00	3,700.00	637.00	12,375.00
2002	4		15,631.00	3,210.00	373.00	12,048.00
2003	4		13,998.00	3,539.00	570.00	9,889.00
2004	4		13,075.00	3,089.00	683.00	9,303.00
2005	3		11,372.00	3,166.00	709.00	7,497.00
2006	3		9,848.11	3,166.00	622.36	6,059.73
2007	3		9,868.34	2,145.00	737.16	6,986.18
2008	3	4,769.99	9,287.35	3,281.85	0.00	6,005.50
2009	3		8,184.50	2,155.73	816.03	5,212.74
2010	3		8,758.25	2,426.43	904.74	5,427.08
2011	3		10,017.80	2,644.55	1,037.79	6,335.46
2012	3		9,237.40	2,877.43	1,164.56	5,195.41
2013	2	4,357.09	7,923.35	3,340.27	1,286.22	3,296.86
2014	2		9,774.12	2,958.76	935.53	5,879.83
2015	2		9,497.47	3,025.05	412.66	6,059.76
2016	2		10,540.76	3,422.80	0.00	7,117.96
2017	2		9,962.42	3,762.51	472.85	5,627.06
2018	2		9,008.76	4,033.08	753.75	4,221.93
2019	2		9,113.07	4,419.77	0.00	4,693.30
2020	2		5,344.31	4,165.40	0.00	1,178.91
2021	2		0.00	0.00	0.00	0.00
2022	2	8,444.37	2,770.50	0.00	602.53	2,167.97
2023	2		3,826.65	513.40	499.90	2,813.35
2024	2		5,089.77	667.27	32.96	4,389.54

Copy machine revenue includes the public copy machines, and all patron print jobs except for the DissoMaster. Copy machine Maintenance and Supplies costs include maintenance contracts and paper for the two public machines and the Library staff copy machine which includes staff print jobs and those from the public computers.

ORGANIZATION CHART

2023-2024

LAW LIBRARY BOARD OF TRUSTEES

(SIX MEMBER BOARD)

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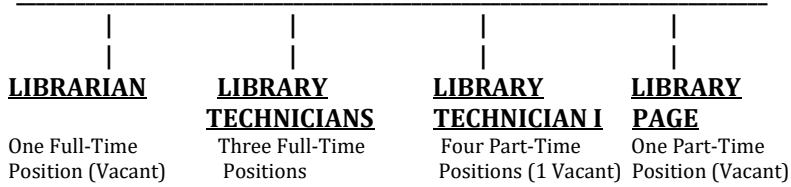
DIRECTOR, LAW LIBRARIAN

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INCLUDES THREE
CLASSES OF LIBRARY
TECHNICIANS - I, II, III

APPENDIX A

INVENTORY OF FURNITURE AND EQUIPMENT

A COPY OF THE FURNITURE AND EQUIPMENT LIST BY ITEM,
TAG NUMBER, DATE OF PURCHASE, AND COST IS AVAILABLE
FOR EXAMINATION IN THE LAW LIBRARY